

**COMMUNITY PARTICIPATION COMMISSION
OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
MONTEREY PARK CITY HALL, COMMUNITY ROOM
320 W. NEWMARK AVENUE, MONTEREY PARK CA 91754**

**Tuesday
February 21, 2023
6:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Chairperson and Commissioner members may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to raguirre@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

FLAG SALUTE

ROLL CALL – Mary Ann-Barlow, Sandra Hidalgo, Shirley Hwong, Carol Sullivan, Isabel Wu

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. OATH OF OFFICE AND THE DISTRIBUTION OF THE FOLLOWING: COMMISSION HANDBOOK, SOCIAL MEDIA POLICY AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY ELECTED COMMISSIONER BY THE CITY CLERK, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

Commissioner Seat No. 2: Oriana Chan

Commissioner Seat No. 9: Caroucel Kim Chuateco

Commissioner Seat No. 10: Fabian Raygosa

1-B. STAFF UPDATES ON UPCOMING CITY SPRING SPECIAL EVENTS AND PROGRAMS - DISCUSSION ONLY.

[2.] OLD BUSINESS

2-A. COMMUNITY GARDEN PROPOSAL- DISCUSSION ONLY

[3.] NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

It is recommended that the Community Participation Commission

- (1) Approve the minutes for the regular meeting of November 15, 2022 and January 17, 2023; and
- (2) Take such additional, related, action that may be desirable.

3-B. YOUTH MEMBER APPLICATION

It is recommended that the Community Participation Commission

- (1) Approve the application submitted by Kayla Flores to be a Youth Member on the Community Participation Commission; and
- (2) Take such additional, related, action that may be desirable.

3-C. CITY FLAG CONTEST – DISCUSSION ONLY

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Community Participation Commission Staff Report

DATE: February 21, 2023

AGENDA ITEM NO: 3-A

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation & Community Services
SUBJECT: Community Participation Commission Minutes

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the minutes from the Regular Meeting of November 15, 2022 and January 17, 2023; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in black ink that reads "Robert Aguirre".

Robert Aguirre, Director of Recreation & Community Services

ATTACHMENT:

Community Participation Commission minutes of November 15, 2022 and January 17, 2023

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
REGULAR MEETING
Tuesday, November 15, 2022**

The Community Participation Commission of the City of Monterey Park held a regular meeting on Tuesday, November 15, 2022 at 6:00 p.m.

CALL TO ORDER:

Recreation Supervisor Chavez called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Commissioner Sullivan led the flag salute.

ROLL CALL:

Recreation Supervisor Guillermo Chavez called the roll:

Commissioners Present: Mary-Ann Barlow, Victoria Chavez, Shirley Hwong, Carol Sullivan, and Isabel Wu

Commissioners Absent: Sandra Hidalgo

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

1-A. STAFF UPDATES ON UPCOMING CITY SPECIAL EVENTS AND UPDATES – DISCUSSION ONLY.

Recreation Supervisor Chavez shared information on the following upcoming Recreation activities: Holiday Snow Village – December 8; Photo with Santa at Langley center – December 19-22; Riverside Mission Inn Festival of Lights Trip – December 10; and the Langley Center Holiday Luncheon on December 15th.

2-A. COMMUNITY GARDEN PROPOSAL – DISCUSSION ONLY

Community member Allison Newman shared with the commissioners about the structure utilized by the Los Angeles Garden Council. She also invited commissioners to join her on an upcoming visit to the El Sereno Community Garden in the coming weeks.

2. NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

Approval of Minutes from the October 18, 2022 Community Participation Commission Regular Meeting.

Action Taken: The Commissions approved the minutes from the October 18, 2022 Regular Meeting.

Motion: Moved by Commissioner Chavez and seconded by Commissioner Wu, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chavez, Hwong, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Hidalgo
Abstain:	Commissioners:	None

3-C. COMMISSIONER COMMUNICATIONS – None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:42 p.m. to the next scheduled meeting on Tuesday, December 20, 2022.

Robert Aguirre
Director of Recreation & Community Services

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
REGULAR MEETING
Tuesday, January 17, 2023**

The Community Participation Commission of the City of Monterey Park held a regular meeting on Tuesday, January 17, 2023 at 6:00 p.m.

CALL TO ORDER:

Commissioner Hwong called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Commissioner Hwong led the flag salute.

ROLL CALL:

Director of Recreation and Community Services Robert Aguirre called the roll:

Commissioners Present: Mary Ann-Barlow, Victoria Chavez, Shirley Hwong, Carol Sullivan, Isabel Wu

Commissioners Absent: Sandra Hidalgo

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

1-A. UPCOMING SPECIAL EVENTS AND UPDATES – DISCUSSION ONLY.

Director of Recreation & Community Services, Robert Aguirre shared information on the following upcoming Recreation activities: Show the Love Valentine grams during the month of February; Langley Center Valentine's Celebration on February 14th; Electric Park dance event on March 18th; Spring Egg Hunt on March 30th; and the return of the Cherry Blossom Festival on April 15-16th.

2. OLD BUSINESS

2-A. COMMUNITY GARDEN PROPOSAL – DISCUSSION ONLY

Community member Allison Newman shared that she is currently seeking volunteers to be part of a leadership committee. She is reaching out to residents and visiting meetings.

3. NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

Approval of Minutes from the November 15, 2022 Community Participation Commission Regular Meeting.

Action Taken: This item was not heard and tabled to the next scheduled regular meeting on February 21, 2023.

3-B. COMMUNITY PARTICIPATION COMMISSION MEETING DATE AND TIME – DISCUSSION ONLY

Commissioner Sullivan asked that the Commission consider putting a date/time change on the agenda for a future meeting. Commissioner Sullivan expressed that a date/time change to Thursday evening would assist Commission Hidalgo with attending meetings more regularly. After discussion between Commissioners it was determined that a date/time change would impact additional Commissioners. This item will not be on a future agenda.

3-C. COMMISSIONER COMMUNICATIONS

- Commissioner Hwong informed the commissioners of the Chamber of Commerce dinner at Luminarias on January 26th and would like to explore fundraising opportunities to support additional City special events.
- Commissioner Sullivan asked that everyone save the date for the Women's Club fashion show on April 29, 2023.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:05 p.m. to the next scheduled meeting on Tuesday, February 21, 2023.

Robert Aguirre
Director of Recreation & Community Services



Community Participation Commission Staff Report

DATE: February 21, 2023

AGENDA ITEM NO: 3-B

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation & Community Services
SUBJECT: YOUTH MEMBER APPLICATION

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the application submitted by Kayla Flores to be a Youth Member of the Community Participation Commission; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in black ink that reads "Robert Aguirre".

Robert Aguirre, Director of Recreation & Community Services

ATTACHMENT:

Youth Member Application - Kayla Flores



CITY OF MONTEREY PARK

320 West Newmark Ave.
Monterey Park, CA 91754
(626) 307-1362
www.montereypark.ca.gov

REVIEWED
By CTrang at 10:21 am, Feb 28, 2022

Application for Civic Service City Commissions/Boards/Committees

The Monterey Park City Council seeks citizens to serve on duly constituted Boards, Commissions, and Committees to assist and advise City Council on specific assigned matters. No citizen may serve on more than one standing Board, Commission, or Committee at one time. Applications will be kept on file for one (1) year from the date received. For certain boards, annual residency verification is required in accordance to MPMC 2.82. This is a public document and is subject to disclosure. Please return completed application **and** proof of residency (if required) to the City Clerk's office in person, by mail or email at mpclerk@montereypark.ca.gov.

Name Kayla Flores

Commission/Committee or Board on which you want to serve (You may list more than one)

- 1) Community Participation Commission 3) _____
- 2) Environmental Commission 4) _____

Home Address 1818 Brockwell Avenue City Monterey Park

Zip Code 91754 If resident of the City of Monterey Park, how long? 14 years

E-Mail Address kaylaflorespoly191@gmail.com Telephone (323) 617-8090

Occupation High School Student

Business Name Providence High School

Business Address 511 S Buena Vista St., Burbank, CA

Zip Code 91505 Telephone (818) 846-8141

Have you ever been convicted of a felony? Yes No

If so, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities

For the seven years I was at Halau Hula Moani'a'ala Anuhea, I danced hula at several Cherry Blossom Festivals.

When attending SPARK Academy from K-5th, I participated in the student-lead Farmers' Market lemonade booth during the summer.

I was elected and fulfilled the role of Vice President for Brightwood's associated student body (2020-2021).

I have experience working for the Burrito Project where I made burritos that were later distributed to the homeless.

In addition, I volunteered for the disabled at Tierra del Sol and raised money walking for the Armenian Bone Marrow Donation Registration.

A personal activity I enjoy is playing golf, which has led me to be a member of my high school's varsity girl 's team.

CITY OF MONTEREY PARK – Application for Civic Service
City Commissions/Boards/Committees

Name Kayla Flores

Provide a brief review of your background, qualifications, education and your interest in serving the City
I have spent my entire life as a resident of Monterey Park and have always loved the type of community that the city breeds.

Education is something that I have always valued, which is why I strive to do my best and even learn outside of school.

Last year, when elected Vice President of Brightwood's ASB, I was tasked with coming up with an activity program for all grades to enjoy.

Some of my strengths include my organization skills, dedication to work, and collaborative nature.

I'm passionate about serving the city of Monterey Park because I wish to see it thrive by engaging community members of all ages.

References: List two.

Name Harjan Arjani

Address 511 S Buena Vista St., Burbank, CA 91505

Telephone 818-846-8141 x 14206

Name Tracy Kawasaki

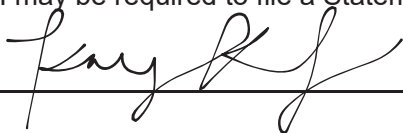
Address 1701 Brightwood St., Monterey Park, CA 91754

Telephone (626) 570-6200

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature



Date

02/10/22

For office use only

I certified that proof of residency was verified in accordance to MPMC 2.82. I declare under penalty of perjury that the foregoing is true and correct.

Proof of residency: Name: Kayla Flores

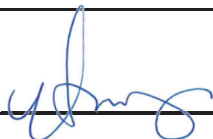
Government Issued ID

Utility Bill

Voter Registration

Other _____

Signature



Date

2/28/2022