

**COMMUNITY PARTICIPATION COMMISSION
OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
MONTEREY PARK CITY HALL, COMMUNITY ROOM
320 WEST NEWMARK AVENUE, MONTEREY PARK CA 91754**

**TUESDAY
APRIL 18, 2023
6:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Chairperson and Commissioner members may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to raguirre@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

FLAG SALUTE

ROLL CALL – Mary Ann-Barlow, Oriana Chan, Caroucel Chuateco, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu

Youth Members - Kayla Flores, Allison Newman, Joleen Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. STAFF UPDATES ON UPCOMING CITY SPECIAL EVENTS AND PROGRAMS - DISCUSSION ONLY.

[2.] OLD BUSINESS

2-A. COMMUNITY GARDEN – DISCUSSION ONLY.

2-B. CITY FLAG CONTEST – DISCUSSION ONLY.

[3.] NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

It is recommended that the Community Participation Commission

- (1) Approve the minutes for the regular meeting of March 21, 2023; and
- (2) Take such additional, related, action that may be desirable.

3-B. THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT. OATH OF OFFICE WILL BE ADMINISTERED TO THE NEWLY APPOINTED YOUTH MEMBER BY THE CITY CLERK IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

Commissioner Seat No. 12 – Allison Newman, Youth Member Alhambra Unified
Commissioner Seat No. 13 – Joleen Wong, Youth Member Alhambra Unified

3-C. HOLLYWOOD BOWL TRIP

It is recommended that the Community Participation Commission

- (1) Prioritize three dates/shows for the annual Hollywood Bowl Trip;
- (2) Determine seating section and cost per ticket; and
- (3) Take such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Community Participation Commission Staff Report

DATE: April 18, 2023

AGENDA ITEM NO: 3-A

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation & Community Services
SUBJECT: Community Participation Commission Minutes

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the minutes from the Regular Meeting of March 21, 2023; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in black ink that reads "Robert Aguirre".

Robert Aguirre, Director of Recreation & Community Services

ATTACHMENT:

Community Participation Commission minutes of March 21, 2023

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
REGULAR MEETING
Tuesday, March 21, 2023**

The Community Participation Commission of the City of Monterey Park held a regular meeting on Tuesday, March 21, 2023, at 6:00 p.m.

CALL TO ORDER:

Commissioner Hwong called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Commissioner Chan led the flag salute.

ROLL CALL:

Director of Recreation and Community Services Robert Aguirre called the roll:

Commissioners Present: Mary Ann-Barlow, Oriana Chan, Caroucel Chuateco, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu

Commissioners Absent: Sandra Hidalgo

Also present: Youth Members Kayla Flores

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

Agenda Item 3-C was heard before Presentations. City Clerk Yee administered the Oath of Office to Youth Member Kayla Flores.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

1-A. UPCOMING SPECIAL EVENTS AND UPDATES – DISCUSSION ONLY.

Director of Recreation & Community Services, Robert Aguirre, shared information on the following upcoming Recreation activities: Spring Egg Hunt on March 30th, the return of the Cherry Blossom Festival on April 15-16th and the Play Days Carnival on May 11-14th.

2. OLD BUSINESS

2-A. COMMUNITY GARDEN PROPOSAL – DISCUSSION ONLY

3. NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

Approval of Minutes from the February 21, 2023 Community Participation Commission Regular Meeting.

Action Taken: The Commissioners approved the minutes from the February 21, 2023 Regular Meeting.

Motion: Moved by Commissioner Chuateco and seconded by Commissioner Hwong, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chan, Chuateco, Hwong, Raygosa, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Hidalgo
Abstain:	Commissioners:	None

3-B. YOUTH MEMBER APPLICATIONS

This item was heard after Agenda Item 3-C.

Approval of Youth Member applications for Allison Newman and Joleen Wong to be a Youth Member on the Community Participation Commission.

Action Taken: The Commissioners approved the Youth Member applications for Allison Newman and Joleen Wong.

Motion: Moved by Commissioner Chau and seconded by Commissioner Sullivan, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chan, Chuateco, Hwong, Raygosa, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Hidalgo
Abstain:	Commissioners:	None

3-C. THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT. OATH OF OFFICE WILL BE ADMINISTERED TO THE NEWLY APPOINTED YOUTH MEMBER BY THE CITY CLERK IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

This item was heard after Oral and Written Communications.

Action Taken: City Clerk Maychelle Yee administered the Oath of Office to the newly appointed Youth Member Commissioners.

Commissioner Seat No. 11: Kayla Flores, Youth Member Alhambra Unified

3-D. MPK MOVIES IN THE PARK

Action Taken: The Commissioners chose three movies to be shown at the MPK Movies in the Park.

Motion: Moved by Commissioner Chuateco and seconded by Commissioner Raygosa, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chan, Chuateco, Hwong, Raygosa, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Hidalgo
Abstain:	Commissioners:	None

3-E. CITY FLAG CONTEST – DISCUSSION ONLY

Director Robert Aguirre shared the concept of implementing a City flag contest. The Commissioners will begin to draft guidelines and parameters for a future contest.

3-F. CAPTURING RESIDENT FEEDBACK AT EVENTS – DISCUSSION ONLY

Commissioner Raygosa suggested utilizing QR Codes linked to short surveys to capture input and feedback from attendees at events.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:55 p.m. to the next scheduled meeting on Tuesday, April 18, 2023.

Robert Aguirre
Director of Recreation & Community Services



Community Participation Commission Staff Report

DATE: April 18, 2023

AGENDA ITEM NO: 3-B

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation & Community Services
SUBJECT: Hollywood Bowl Trip

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Prioritize three dates and shows for the annual Hollywood Bowl Trip;
- (2) Determine seating section and cost per ticket; and
- (3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park, Community Participation Commission offers an annual Hollywood Bowl Trip during the summer. Commissioners chose a show that will be well attended and will not cause a financial burden on Monterey Park residents. The trip is open to the public and 100 seats are purchased with a group discount. Transportation and a pre-trip reception are included with the ticket price.

BACKGROUND:

The Monterey Park Community Participation Commission chooses a show for residents to enjoy at the Hollywood Bowl each summer. Utilizing group discount rates, the Commission purchases 100 tickets. The tickets are sold to residents and include transportation to and from the show, as well as a pre trip reception at City Hall. The trip has a long history of selling out each year.

FISCAL IMPACT:

No fiscal impact.

Respectfully submitted by:

Robert Aguirre
Director of Recreation & Community Services

ATTACHMENT:

Hollywood Bowl Group Rates Selections