

**COMMUNITY PARTICIPATION COMMISSION
OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
MONTEREY PARK CITY HALL, COMMUNITY ROOM
320 WEST NEWMARK AVENUE, MONTEREY PARK CA 91754**

**TUESDAY
June 20, 2023
6:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGEMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Chairperson and Commissioner members may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to recreation@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

FLAG SALUTE

ROLL CALL – Mary Ann-Barlow, Oriana Chan, Caroucel Chuateco, Sandra Hidalgo, Shirley Hwang, Fabian Raygosa, Carol Sullivan, Isabel Wu

Youth Members - Kayla Flores, Allison Newman, Joleen Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. OATH OF OFFICE AND THE DISTRIBUTION OF THE FOLLOWING: COMMISSION HANDBOOK, SOCIAL MEDIA POLICY AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY ELECTED COMMISSIONER BY THE CITY CLERK, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

Commissioner Seat No. 3: William Yen

1-B. STAFF UPDATES ON UPCOMING CITY SPECIAL EVENTS AND PROGRAMS - DISCUSSION ONLY.

[2.] OLD BUSINESS

None.

[3.] NEW BUSINESS

3-A. YOUTH MEMBER APPLICATION

It is recommended that the Community Participation Commission

- (1) Approve the application submitted by Isabella Lee to be a Youth Member on the Community Participation Commission; and
- (2) Take such additional, related action that may be desirable.

3-B. COMMUNITY PARTICIPATION COMMISSION MINUTES

It is recommended that the Community Participation Commission

- (1) Approve the minutes for the regular meeting of April 18, 2023; and
- (2) Take such additional, related action that may be desirable.

3-C. COMMUNITY PARTICIPATION COMMISSION MINUTES

It is recommended that the Community Participation Commission

- (1) Approve the minutes for the special meeting of May 10, 2023; and
- (2) Take such additional, related action that may be desirable.

3-D. HOLLYWOOD BOWL TRIP

It is recommended that the Community Participation Commission

- (1) Approve funding for the Hollywood Bowl Trip reception; and
- (2) Take such additional, related action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Community Participation Commission Staff Report

DATE: June 20, 2023

AGENDA ITEM NO: 3-A

TO: Community Participation Commission Staff Report
FROM: Robert Aguirre, Director of Recreation and Community Services
SUBJECT: Youth Member Application

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the application submitted by Isabella Lee to be a Youth Member of the Community Participation Commission; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:



Robert Aguirre
Director of Recreation & Community Services

Application for City Commissions/Boards/Committees - Submission #1986

Date Submitted: 5/15/2023

Application for City Commissions/Boards/Committees

The Monterey Park City Council seeks citizens to serve on duly constituted Boards, Commissions, and Committees to assist and advise City Council on specific assigned matters. No citizen may serve on more than one standing Board, Commission, or Committee at one time. Applications will be kept on file for one (1) year from the date received. For certain boards, annual residency verification is required in accordance to MPMC 2.82. This is a public document and is subject to disclosure. Please direct questions to the City Clerk's office at mpclerk@montereypark.ca.gov.

First Name*

Isabella

Last Name*

Lee

Home Address:*

City*

Zip*

Monterey Park

Phone Number*

Email Address*

If you are a resident of the City, how long have you resided in Monterey Park?

15 years

Occupation:*

Student

Business Name:

If Applicable

Business Address:

If Applicable

Business Zip Code:

If Applicable

Business Phone Number:

If Applicable

Commission/Committee or Board on which you want to serve (You may select more than one):*

- | | |
|---|--|
| <input type="checkbox"/> Commission on Aging | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Business Improvement District Advisory Committee | <input type="checkbox"/> Personnel Board |
| <input checked="" type="checkbox"/> Community Participation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Recreation & Parks Commission |
| <input type="checkbox"/> Economic Development Advisory Commission | <input type="checkbox"/> Sister Cities Commission |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Traffic Commission |

Have you ever been convicted of a felony?*

- Yes
 No

If yes, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities:*

- Junior Friends of the Library Board
- Boy Scouts of America (Troop 1286 Monterey Park)
- Monterey Park Manta Rays
- Dare Aquatic Swim Club
- Sparks Summer Camp Volunteer

Provide a brief review of your background, qualifications, education and your interest in serving the City:*

I am a rising junior at Ramona Convent Secondary School. I am involved in the community through my school and local Boy Scout Troop as a troop leader and patrol leader. I have over 200 hours of community volunteer hours ranging from helping out at Bruggemeyer Library to volunteering at the Sparks Summer Camp. Most recently I was involved in supporting local candidates running for Monterey Park Elected Positions. I am an active member of the community and attend most events throughout the city including the Farmers Market, Electrical Park, Monterey Park Play Days, Spring Fling, Earth Day and 4th of July Celebrations.

List Two References Below

First Reference Name:*

Deborah Takahashi

Reference Phone Number:*

Reference Email Address:*

Reference Address:

Monterey Park

2nd Reference Name:*

Traci Young

Reference Phone Number:*

Reference Email Address:*

Reference Address:

Monterey Park

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission. I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature*

Isabella Lee

Date*

5/15/2023

Proof of Residency:

- Government Issued ID
- Utility Bill
- Voter Registration
- Other

Reviewed By:

ct - resident/Ramona soph
22-23

Date Reviewed:

5/16/2023



Community Participation Commission Staff Report

DATE: June 20, 2023

AGENDA ITEM NO: 3-B

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation and Community Services
SUBJECT: Community Participation Commission Minutes

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the minutes from the Regular Meeting of April 18, 2023, and;
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Robert Aguirre", written over a horizontal line.

Robert Aguirre
Director of Recreation & Community Services

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
REGULAR MEETING
Tuesday, April 18, 2023**

The Community Participation Commission of the City of Monterey Park held a regular meeting on Tuesday, April 18, 2023, at 6:00 p.m.

CALL TO ORDER:

Recreation Supervisor Memo Chavez called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Recreation Supervisor Memo Chavez led the flag salute.

ROLL CALL:

Recreation Supervisor Memo Chavez called the roll:

Commissioners Present: Mary Ann-Barlow, Oriana Chan, Fabian Raygosa, Carol Sullivan,
Isabel Wu

Commissioners Absent: Caroucel Chuateco, Shirley Hwong, Sandra Hidalgo

Also present: Youth Members Kayla Flores, Allison Newman and Joleen Wong

Staff: Recreation Supervisor Memo Chavez, Administrative Aide Cristina Garcia

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

Agenda Item 3-B was heard before the Presentations. City Clerk Yee administered the Oath of Office to Youth Members Allison Newman and Joleen Wong.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

1-A. UPCOMING SPECIAL EVENTS AND UPDATES – DISCUSSION ONLY.

Recreation Supervisor, Memo Chavez, shared information on the success of the Spring Egg Hunt on March 30th and the Cherry Blossom Festival on April 15th. Langley Center updates include a very well-attended St. Patrick's Day Ball, the extended hours at Langley Center, Tuesdays and Thursdays open until 8 p.m., and the return to the full lunch program. Upcoming events include the Play Days Carnival on May 11-14th, Langley Health Fair on May 20, and the May Prom Dance on May 25.

2. OLD BUSINESS

2-A. COMMUNITY GARDEN PROPOSAL – DISCUSSION ONLY

An El Sereno Community Garden representative shared information about opening a community garden.

2-B. CITY FLAG CONTEST – DISCUSSION ONLY

Commissioners had yet to change the draft submittal for the City Flag Contest. Staff will continue to work on moving the project forward and sharing updates.

3. NEW BUSINESS

3-A. COMMUNITY PARTICIPATION COMMISSION MINUTES

Approval of Minutes from the March 21, 2023, Community Participation Commission Regular Meeting.

Action Taken: The Commissioners approved the minutes from the March 21, 2023, Regular Meeting.

Motion: Moved by Commissioner Chan and seconded by Commissioner Sullivan, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chan, Raygosa, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Chuateco, Hwong, Hidalgo
Abstain:	Commissioners:	None

3-B. THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT. OATH OF OFFICE WILL BE ADMINISTERED TO THE NEWLY APPOINTED YOUTH MEMBER BY THE CITY CLERK IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

This item was heard after Oral and Written Communications.

Action Taken: City Clerk Maychelle Yee administered the Oath of Office to the newly appointed Youth Member Commissioners.

Commissioner Seat No. 12: Allison Newman, Youth Member Alhambra Unified

Commissioner Seat No. 13: Joleen Wong, Youth Member Alhambra Unified

3-C. HOLLYWOOD BOWL TRIP

Action Taken: The Commissioners prioritized the following dates, shows, and seating for the annual Hollywood Bowl Trip and agreed that up to \$70 per ticket was acceptable:

1. Kool and the Gang – Saturday, July 15, Section M-N
2. John Williams – Saturday, July 8, Section M-N
3. Walt Disney – Saturday, August 5, Section M-N

Motion: Moved by Commissioner Raygosa and seconded by Ann-Barlow, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chan, Raygosa, Sullivan, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Chuateco, Hwong, Hidalgo
Abstain:	Commissioners:	None

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:04 p.m. to the next scheduled meeting on Tuesday, May 16, 2023.

Memo Chavez
Recreation Supervisor



Community Participation Commission Staff Report

DATE: June 20, 2023

AGENDA ITEM NO: 3-C

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation and Community Services
SUBJECT: Community Participation Commission Minutes

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the minutes from the Special Meeting of May 10, 2023, and;
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Robert Aguirre", is written over a horizontal line.

Robert Aguirre
Director of Recreation & Community Services

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
SPECIAL MEETING
Tuesday, MAY 10, 2023**

The Community Participation Commission of the City of Monterey Park held a Special meeting on Tuesday, May 10, 2023, at 6:00 p.m.

CALL TO ORDER:

Chair Hwong called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Commissioner Ann-Barlow led the flag salute.

ROLL CALL:

Director Aguirre called the roll:

Commissioners Present: Mary Ann-Barlow, Caroucel Chuateco, Shirley Hwong, Fabian Raygosa, Isabel Wu

Commissioners Absent: Oriana Chan, Sandra Hidalgo, Carol Sullivan

Youth Members Absent: Kayla Flores, Joleen Wong

Also present: Youth Member Allison Newman

Staff: Recreation Supervisor Memo Chavez, Director Robert Aguirre

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

1-A. None

2. OLD BUSINESS

2-A. None

3. NEW BUSINESS

3-A. MURAL AT GEORGE ELDER PARK FOR AAPI MONTH

Approval of the donation of a mural submitted by the Los Angeles Rams and artist D.J. Javier for George Elder Park in celebration of AAPI Heritage Month.

Action Taken: The Commissioners approved the donation of a mural submitted by the Los Angeles Rams and artist D.J. Javier.

Motion: Motion by Commissioner Raygosa and seconded by Commissioner Hwong, motion approved by the following vote:

Ayes:	Commissioners:	Ann-Barlow, Chuateco, Hwong, Raygosa, Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Chan, Hidalgo, Sullivan
Abstain:	Commissioners:	None

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:17 p.m.

Robert Aguirre
Director of Recreation & Community Services



Community Participation Commission Staff Report

DATE: June 20, 2023

AGENDA ITEM NO: 3-D

TO: Community Participation Commission
FROM: Robert Aguirre, Director of Recreation and Community Services
SUBJECT: Hollywood Bowl Trip Reception

RECOMMENDATION:

It is recommended that the Community Participation Commission:

- (1) Approve the funding for the Hollywood Bowl Trip reception and;
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At the April 18, 2023, Community Participation Commission Meeting, the Commission approved purchasing 100 tickets for the annual Hollywood Bowl Trip, selecting a July 15, 2023, Kool & The Gang, concert. Staff is now requesting approval to fund a reception at Langley Center prior to the bus departure which will include snacks and water for those attending the concert. The reception allows ample time for the attendees to check-in with staff and prepare for departure.

BACKGROUND:

Previous bus trips have included a light snack reception prior to departure.

FISCAL IMPACT:

The cost to provide light snacks to attendees will be no more than \$350 to be paid from the Art & Culture Fund 180 4401 75001.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Robert Aguirre", written over a horizontal line.

Robert Aguirre
Director of Recreation & Community Services