

ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING
Monterey Park City Hall – Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754

Wednesday
June 28, 2023
6:30 pm

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Ave, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Commission Chair

FLAG SALUTE

Commission Chair

ROLL CALL

Commissioners: Kathy Ko, Danielle Sprague, Laura Gallegos

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

STAFF COMMUNICATIONS

[1.] PRESENTATIONS – NONE

[2.] CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve minutes from the regular meetings of April 11, 2023; and
- (2) Take such additional, related, action that may be desirable.

[3.] OLD BUSINESS

3-B. MONTEREY PARK EARTH DAY 2023

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day 2023; and
- (2) Take such additional, related, action that may be desirable.

[4.] NEW BUSINESS

4-B. THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY APPOINTED COMMISSIONER BY THE CITY CLERK, AND THE OATH OF OFFICE, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

THUY HUA

[5.] FUTURE AGENDA ITEMS

ADJOURN



Environmental Commission Staff Report

DATE: June 28, 2023

AGENDA ITEM NO: 2-A

TO: Environmental Commission
FROM: Xochitl Tipan, Administrative Manager
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of April 11, 2023
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Xochitl Tipan".

Xochitl Tipan
Administrative Manager

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
April 11, 2023**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Engineering Conference Room located at 320 W. Newmark Avenue in the City of Monterey Park, Tuesday, April 11, 2023 at 6:30 pm.

CALL TO ORDER:

Chairperson Kathy Ko called the meeting to order at 6:32 p.m.

FLAG SALUTE:

Chairperson Ko led the flag salute.

ROLL CALL:

Board Members Present: Laura Gallegos, Kathy Ko, Danielle Sprague

ALSO PRESENT: Public Works Director Shawn Igoe, Principal Management Analyst Xochitl Tipan, Olivia Williams, CivicSpark Fellow, Jessica Serrano, Interim Community Development Director

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS - None

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS

- Public Works Day 2023 – Principal Management Analyst Xochitl Tipan shared information about the upcoming Public Works Day Open House which will be held May 25th, 2023 at 11:00 am in celebration of Public Works Week
- Water Conservation – Public Works Director Shawn Igoe provided brief update on the region’s drought levels. The City is still under Stage 2 drought regulations for continued water conservation efforts.

1. PRESENTATION – Going Green Initiative

The City’s CivicSpark Fellow, Olivia Williams provided an overview of the City’s Going Green initiative including results of recent community outreach. Commissioners had questions regarding data collection, the time frame for the project to be complete, and the opportunity for the Environmental Commission to provide additional input. Commissioner Ko expressed concerns about the City’s accountability in the implementation of plan.

2. CONSENT CALENDAR

2-A APPROVAL OF MINUTES

MISSION STATEMENT

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Action Taken: Approved minutes from the regular meetings of March 8, 2022 and April 12, 2022, Joint meeting of the Commissions, Committees, & Boards of March 30, 2022, and Special Meeting on March 16, 2023.

Motion: Moved by Commissioner Sprague and seconded by Commissioner Ko motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: None

3. OLD BUSINESS

3-A MONTEREY PARK EARTH DAY 2023

Principal Management Analyst Xochitl Tipan provided an update on the upcoming Earth Day celebration at the Cherry Blossom festival. Eleven (11) sustainable partners have confirmed attendance, including the City's Green Team who will be distributing free organics recycling kitchen pails.

4. NEW BUSINESS

4-A CHANGE OF ENVIRONMENTAL COMMISSION MEETING TIMES

Principal Management Analyst Xochitl Tipan discussed potential change of commission meeting times and location to use the Council Chambers as the Commission's regular meeting space. Commissioners were open to changing the day of the meetings, but Commissioner Ko could not meet earlier than 6:30 pm. All commissioners were available to meet on the 4th Wednesday of the month.

Action Taken: The Environmental Commission recommended that regular meetings change to every 4th Wednesday of the month at 6:30 pm in Council Chambers

Motion: Moved by Commissioner Sprague and seconded by Commissioner Ko motion carried by the following vote:

Ayes: Commissioner: Laura Gallegos, Kathy Ko, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: None

5. FUTURE AGENDA ITEMS

- Earth Day Recap
- Oath of Office for new Commissioner

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:43p.m.

Xochitl Tipan
Administrative Manager

Approved on _____ at the regular meeting.