



## CITY OF MONTEREY PARK SELF-HAULER PERMIT APPLICATION

**Instructions:** Please submit completed application to the City of Monterey Park, Public Works Department at [pwpermitcounter@montereypark.ca.gov](mailto:pwpermitcounter@montereypark.ca.gov). For more information or questions, please contact the Public Works Department at (626) 307-1320. A Waste and Recycling Collection Permit fee of \$364 is due with each application.

It is unlawful for any business or person to collect, haul and transport solid waste and source separated materials in the City, unless, at the City's sole discretion, such business or person has been granted a solid waste franchise or a self-hauler permit.

Per Monterey Park Municipal Code Section 6.15.100, Self-haulers must source separate all recyclable materials and organic waste (materials that city otherwise requires generators to separate for collection in the City's organics and recycling collection program) generated on site from solid waste or must haul organic waste to a high diversion organic waste processing facility as required by Section 18984.3 of SB1383 state regulations. Self-haulers must keep a record of the amount of recycling and organic waste delivered to each solid waste facility, operation, activity, or property that processes or recovers organic waste; these records must be kept for a minimum of five years and are subject to inspection by the city upon request.

### APPLICANT

**Self-Hauler/Contractor:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Facility to be used:** \_\_\_\_\_

**New Application**

**Renewal**

### REQUIREMENTS FOR SELF-HAULERS

The requirements for self-haulers of recycling and organic waste, as defined in the SB 1383 regulations and the city's municipal code are:

1. Organic waste must be separated from other waste and recyclables.
2. The organic waste must be hauled to a facility that is equipped and permitted to accept and process source-separated organic waste.
3. The self-hauler must keep records of the amount of recycling and organic waste hauled to each facility, and these records must be made available for inspection by the city or its designated representative. The records must include delivery receipts and/or weight tickets that indicate the amount of organic waste delivered to the facility.
4. Commercial and multifamily that self-haul must provide any information required by the city within 60 days after City sends the request.

SB 1383 mandates the recycling of organic waste. This means that all residents, businesses and multi-family complexes must have an organics recycling program. Organic waste is defined as: food waste, green waste, landscape, and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with food waste. Customers can comply with this requirement by subscribing to the services offered by their refuse service provider or by self-hauling their recycling and organic waste to a permitted facility.

If you intend to self-haul your recycling and/or organic waste rather than subscribe to the service offered by your refuse service provider, you must apply for a permit with the city by completing and submitting this form. Permits granted under the self-hauler program are valid from date of issuance through August 31, 2024. Renewal applications must be received each year by or before August 1 along with a Waste Hauler Annual Reporting form. If granted, the permit is not transferable to any person, business or corporation, from the party to whom it was originally issued.

**ACKNOWLEDGMENTS**  
*PLEASE INITIAL EACH STATEMENT*

\_\_\_\_ I have read and understand the requirements for self-hauling recycling and organic waste.

\_\_\_\_ I will obtain and keep records of all recycling and organic waste that I haul from my residence, business or facility, and will make these records available for inspection by the city or its representative.

\_\_\_\_ I understand that any violation of the City's Municipal Code may result in fines subject to section **§6.15.130**.

I, as undersigned and responsible party, have read the Rules and Regulations and hereby agree to abide by them. I further agree and understand that violations of the rules and regulations set forth could result in a suspension of an approved waiver.

**Name (Printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

For information on **Waste Disposal and Recycling**, please see the City's website at: <https://www.montereypark.ca.gov/552/Trash-Recycling>

**FOR OFFICE USE ONLY**

**Approved**      **Date:** \_\_\_\_\_

**Denied**      **Reason for Denial:** \_\_\_\_\_

**Name (Printed):** \_\_\_\_\_ **Signature:** \_\_\_\_\_